

Xi Chi Chapter
Sigma Theta Tau International
BOD Meeting

DATE: 8/10/17

ATTENDANCE: Barbara Zimmerman, Sara Tucker, Lisa Hostetter, Teresa Hartman, Andrea King, Mary Lou Mortimer, Barb Butchko, Jill Buchle

TOPIC	DISCUSSION	FOLLOW-UP ACTION	Who is to follow-up
Welcome & Call to Order	Called to order at 1700		
Minutes	Review of minutes. Changes noted and minutes will be updated. Move to approve minutes with revisions made by Sara Tucker and 2 nd Teresa Hartmann	Sara to update minutes and email to BOD	Sara Tucker
OFFICER REPORTS: PRESIDENT (Andrea King)			
Open Issues	Vote to approve Teresa H and Kelly for Delegates to Biennium Barb and Lisa move to approve		
By law governance (Barb Buchko)	webinar to describe e governance role .. Cindy Stermer attended. 3 rd Thursday month – Sept 21 @ 5pm.		

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		<p>Xi Chi representation needed at Tri-State Consortium Brunch.</p> <p>Invite members to Convention.</p> <p>Kelly has an email into someone.</p>	<p>Kelly- make a Facebook page for Xi Chi</p>
<p>Treasurer report (Jill Buchle)</p>	<p>checking and banking account \$1400 checking – April 17 Money Market-\$8,115.17 Need budget- awards – do we want them during induction; Barb to awards committee; awards STTI connect to link to blog</p> <p>Budget – projected –</p> <p>?</p>		
<p>Secretary report (Sara Tucker)</p>			

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COMMITTEE REPORTS:			
<ul style="list-style-type: none"> PROGRAM (Becky?) 	<p>Dr. Agazio – Induction -confirmed</p> <p>Cherie Atkins – president of Eta Eta ? continue collaborative; date? March 12 spring break = MU</p> <p>Mutter Museum- Phila Scientific Medical oddities discount, train;</p> <p>Wine Art show – Fri- Sun chages \$15 /person; alcohol and paint – look for place – sell tickets for \$25</p> <p>Hershey winery - + art friend – make day, tour and art, vineyard at Grandview – Mount Joy –</p> <p>survey – out Google docs to membership</p> <p>Service work Teresa – Saturday – UDS challenger flag football pick apples to donate to food bank</p> <p>power packs -</p> <p>Aug – survey membership and email plans for 2017 DL Oct 12 Tri state – consortium – get flyer in September</p>	<p>add Becky Modene to committee</p>	

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<ul style="list-style-type: none">MEMBERSHIP INVOLVEMENT (Lisa Hostetter)	<p>Having events frequently Harrisburg location for the painting event. Andrea has a friend</p> <p>How do we get people engaged friend in online program – not sure of benefit get anything for \$100 Show in value in participation value in networking passionate about nursing and mentoring new nurses</p> <p>? EBP Barb Butchko Memorial and Hanover will not do it –only Wellspan – ?participate MU and Xi Chi – Wellspan but recognized partners – Xi Chi, April 19th ; Patti Sangstack chief nurse informatics officer teaches at Vanderbilt - EBP –power of data to promote positive change.</p> <p>Strategic- tabled for future meeting</p> <p>Barb to follow chapter liability insurance – cc Jill</p> <p>Membership Statistics:</p> <table><tr><th></th><th>Xi Chi Retention Rate</th><th>Industry Standard Retention Rate</th><th>Xi Chi Acceptance Rate</th><th>STTI Average Acceptance Rate</th></tr><tr><td>2016</td><td>71.21%</td><td>80%</td><td>42.66%</td><td>65.92%</td></tr><tr><td>2015</td><td>66.67%</td><td></td><td>49.57%</td><td></td></tr></table> <p>Lisa, gaming license and baskets raffles</p>		Xi Chi Retention Rate	Industry Standard Retention Rate	Xi Chi Acceptance Rate	STTI Average Acceptance Rate	2016	71.21%	80%	42.66%	65.92%	2015	66.67%		49.57%			
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<ul style="list-style-type: none">FINANCE																		

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<ul style="list-style-type: none">LEADERSHIP SUCCESSION (Teresa Hartmann)	Ken Bowman, Betsy Musser, Jenny Monn																						
<ul style="list-style-type: none">GOVERNANCE (Barbara Buchko)	Cindy Sternmer, Patsy Fasnacht, Teresa Caruthers, Linda Kauffman will be on the committee.																						
<ul style="list-style-type: none">AWARDS	Do we need an awards committee? Yes, Barb Butchko offered to assist –below Sue Graybill also. As of now the awards are set up for submission Oct 9 th to be sent to B. Zimmerman																						
<ul style="list-style-type: none">NEWSLETTER (Lisa Hostetter)	Lisa Hostetter update STTI connect and maybe need a back-up person. We need to post information monthly.	Need to post fliers and information. Monthly email newsletter	Lisa Hostetter																				
<ul style="list-style-type: none">HERITAGE	no committee																						
<ul style="list-style-type: none">KEY AWARD	the Chapter thanked Sue Graybill for all her work on the Chapter Key Award. Board members agree that the Chapter needs to restock and get through current transition.	Sue Graybill will remain a member of Xi Chi (and PA College) offered to help with Awards Committee																					
STRATEGIC PLANNING:	<div>See document for 2017:</div> <table><tr><th>Priority</th><th>Goal</th><th>Action</th><th>Who/When</th><th>Outcome</th></tr><tr><td rowspan="3">Leadership</td><td>-Encourage members for leadership positions;</td><td>Develop mentor support</td><td rowspan="3">Membership involvement Leadership Succession</td><td rowspan="3"></td></tr><tr><td>-Send 1-2 Leadership (off yr from biennium)</td><td rowspan="2">Provide mentor to each new inductee</td></tr><tr><td>-Induction activities</td></tr><tr><td>Knowledge</td><td>-Offer Programs</td><td></td><td></td><td></td></tr></table>			Priority	Goal	Action	Who/When	Outcome	Leadership	-Encourage members for leadership positions;	Develop mentor support	Membership involvement Leadership Succession		-Send 1-2 Leadership (off yr from biennium)	Provide mentor to each new inductee	-Induction activities	Knowledge	-Offer Programs					
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		-Distinguished Lecture -EBP events and -1-2 social events at least 1 CE event					
	Service	Plan 2 service-oriented events for members					
	Community	Engage in activities with environmental focus in community					
	Sustainability	Engage membership – increase attendance at events by 5 Recruit nurse leaders – 2-3 inducted	Survey membership- all members even inactive				
UPCOMING BOD MEETINGS:	Will confirm via email					Email date for next meeting – Sept 21, Oct 19 th , Nov 16 th	Andrea to email
ADJOURNMENT	7:30P Food bank drive?????						

Respectfully submitted by,

Barbara Zimmerman for Sara C. Tucker