

Xi Chi Chapter
Sigma Theta Tau International
BOD Meeting

DATE: 1/23/17

ATTENDANCE: Barbara Bucho, Jill Buchle, Barbara Zimmerman, Mary Lou Mortimer, Kelly Kuhns, Andrea King, Sara Tucker

TOPIC	DISCUSSION	FOLLOW-UP ACTION	Committee Members follow-up
Welcome & Call to Order	18:05 called to order by Andrea King		
Minutes	Reviewed by members. Discussed adding second column to have member name who must do follow-up action. Some edits made. Final copy will be emailed out to members. Minutes approved with edits. Edits will be made and sent out again.	Sara will update minutes with edits.	Sara to update minutes and email.
OFFICER REPORTS: PRESIDENT (Andrea King)	Going over the agenda. (see minutes)		
Treasurer report (Jill Buchle)	Report from Jill- Waiting for two outstanding checks to clear. Once they clear Xi Chi at Large will close out the account and send the \$8,115.04 (including the CD) Awaiting the profit income from 10,000 Villages fundraiser with 61/39 Plan to use either PNC or Fulton Bank	Check on 10,000 Villages Open bank account with Kelly Kuhns	Jill and Kelly will open a bank account.

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Secretary report (Sara Tucker)	None. Discussed meeting minutes.		
COMMITTEE REPORTS:			
<ul style="list-style-type: none"> PROGRAM (Barbara Zimmerman) 			
<ul style="list-style-type: none"> MEMBERSHIP INVOLVEMENT (Lisa Hostetter) 	<p>How are we going to recruit members and committee members?</p> <p>Still need committees to be filled:</p> <p>Must have a discussion on how to recruit members.</p> <p>Reach out to Ken Bowman for finance committee</p> <p>Email sent to Stacey Bennett to chair the website/Newsletter committee.</p> <p>Will send emails to members to fill committee</p> <p>Must send an email to members who stay with Xi Chi.</p> <p>During beginning of April, we will send an email to XI Chi members after the split.</p> <p>Plan to archive minutes for our members once we split.</p>	<p>Kelly and Lisa must look into community outreach events. Hershey Bears?</p>	<p>Kelly and Lisa</p> <p>Kelly</p>

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	<p>We must discuss community outreach</p> <p>Feb 22 Event 6pm-9pm - Mindfulness in the treatment of trauma Free unless you want CEU's then you can pay \$25. Need tickets</p> <p>April 5 Wed. 6pm- McComsey - Journey to Normal Free. Tickets required.</p> <p>Feb 7th Hellemin- Vaccine Save the Children</p> <p>Discussion about Induction. Can Induction only occur once a year? There are some students who aren't eligible by the number of credits they have- but then they graduate and never got a chance to be inducted. We don't want people to miss out. (see bylaws for rules to induction) Consider making addendum or changing rules for credits completed for the RN to BSN program for induction into STTI. STTI requirements: RN to BSN requirement is 12 credits, rank in upper 35th percentile for class and have academic integrity.</p>	<p>Check under STTI bylaws to see if we can change induction criteria.</p>	<p>Barb and Kelly</p>
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	<p>Nurse Leader: Must have a minimum of Baccalaureate degree For a nurse leader to become a member one must fill out a leader form, resume,</p> <p>Must decide about date for Induction- (must be after March 30) Considering Spring or Fall</p> <p>Consider moving meeting to a Tuesday evening.</p> <p>Plan to consider a painting or wine event.</p>	Must decide on when induction will be.	Barb and Kelly to work on induction details.
<ul style="list-style-type: none"> FINANCE <p>Will ask Ken Bowman</p>	Need Chair		Jill Buchle Kelly Kuhns
<ul style="list-style-type: none"> LEADERSHIP SUCCESSION (Teresa Hartmann) 	No report		
<ul style="list-style-type: none"> GOVERNANCE (Barbara Buchko) 	<p>Barbara Buchko chair of Governance recruited people to fill committees.</p> <p>(Cindy Sternmer, Patsy Fasnacht, Teresa Caruthers, Linda Kauffman will be on the committee.)</p>		

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<ul style="list-style-type: none"> • AWARDS (Barbra Zimmerman) 	Do we need an Awards committee? Could we combine Awards with the Program committee?		
<ul style="list-style-type: none"> • NEWSLETTER 	We do need newsletter or website There is a space to post information or newsletters on STTI website under chapter membership. <ul style="list-style-type: none"> • Login with your email • Then password is your member number 		
<ul style="list-style-type: none"> • HERITAGE 	Do we need a Heritage committee? - Don't need for now		
<ul style="list-style-type: none"> • KEY AWARD 	Don't need at this time.		
STRATEGIC PLANNING:			
UPCOMING BOD MEETINGS:	Planning to change meeting dates to Tuesday. Next meeting: February 28 th 5:30		
ADJOURNMENT	Meeting adjourned at 7:00pm		

Respectfully submitted by,

Sara Tucker

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