## **Demographic Survey Launch**

Millersville will be launching a Demographic Survey that will appear when you register for classes each spring and fall semester. This survey ensures institutional compliance with federal regulations issued through the United States Department of Education and the Office of Postsecondary Education.

The information enables Millersville to maintain up-to-date records to ensure proper communication with you. The prompts will ask you to verify your current information and will ask you to add a personal email, cell phone number, and parent/guardian information for dependent students if it is currently not on file. Each prompt will provide an explanation. For example: A personal email on file will help with the resetting of your Millersville University password, if necessary.

After each prompt you will submit your answer or skip the question. Information that is required will have an asterisk. If you choose to leave optional information blank, please submit your answer; skipping the question will cause ongoing prompts to be delivered when you log in to Max/myVille. Again, you will be asked each time you log into Max or myVille for any information not submitted.

If you would like to complete the Demographic Survey ahead of registering, please log into MAX and the survey will pop up automatically. If you complete this information now, it will not appear when you attempt to register.

For questions or concerns, please contact **Janice Moore** at <u>Janice.Moore@millersville.edu</u>.