## Millersville University CENTER FOR ACADEMIC EXCELLENCE

## Creating and Using an Advising Syllabus

Tuesday, March 2<sup>nd</sup> 12:05-1:10 pm

## **Dr. David Henriques**

As our students learn to master a course syllabus, academic advisors find that creating an advisement syllabus articulates clearer guidance around both the advisor's and the student's responsibilities in the advisement process. Advisement syllabi can also include information (hot links) to common FAQs, FERPA, directions related to requirements for course registration (a DAR, list of classes, completed check sheet, etc.), campus resources, department resources, campus videos, professional organizations, university policy, etc. An example advising syllabus will be shared.

Zoom link info Meeting ID: 949 8990 3611

If you have any questions visit millersville.edu/CAE or email ambernicole.pfannenstiel@millersville.edu

