Training Update

Our new release was launched at the PASSHE Ariba Implementation Month launch in May. The update has had a significant positive impact on users, and we are excited to share it with you.

Training will be held the following week on our Ariba training site beginning on February 15, 2023.

Buyers (Procurement) will now have special training for purchasing functions in SourcePoint. They will also receive access to help guides and resources.

Requisition Courses for Buyers:
- Introduction to SourcePoint (30 minutes)
- Supplier Database (1h 20 minutes)
- SourcePoint Contract (1h 20 minutes)
- SourcePoint CRP (1h 20 minutes)
- SourcePoint Training (1h 20 minutes)

Requisition courses will remain accessible for help guides, demos, and resources. SummerOffering (formerly 101) training will be available for users who would like a live learning experience.

Recommended Courses for Requisition:
- Global Buyer (1h 30 minutes)
- AP Buyer (1h 30 minutes)
- AP Participant (1h 30 minutes)

Requisitions will remain accessible for help guides, demos, videos, and resources. SummerOffering (formerly 101) training will be available for users who would like a live learning experience.

Recommended Courses for Requisitions:
- Global Buyer (1h 30 minutes)
- AP Buyer (1h 30 minutes)
- AP Participant (1h 30 minutes)

Catalogs are a heart of a material buying experience and provide a site-to-site delivery to our preferred suppliers. This training provides a standardized procurement process for everyone with many benefits.

Open House SourcePoint Demos

Another month, another milestone! HR has been incredibly busy planning the day of the event and we have some exciting changes in SourcePoint for February. Throughout February, leading up to SourcePoint, we will be continuing periodic live demonstrations and webinars. In addition, we will be offering live demonstrations of SourcePoint on the SourcePoint field, free to anyone who registers for the SourcePoint event.

Please visit our website for more information, and register for our SourcePoint event.

SourcePoint Survey

Early last month in our last newsletter, we sent a link to a survey concerning your feedback on SourcePoint. We are still collecting responses for the week and should have results by the end of the month.

Please complete the SourcePoint Survey by February 15, 2023.

Your SourcePoint Leadership Team

For More Information About SourcePoint

SourcePoint Portal

[SourcePoint Portal URL]

[SourcePoint FAQs URL]

Feedback Form

[Feedback Form URL]