The SourcePoint Summit

The PASSHE Ariba Implementation Monthly Newsletter
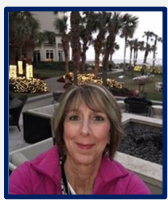
Meet Your Functional Leads

It takes a village to build a system like SourcePoint and we are excited to introduce you to a few members of the dream team making it happen behind the scenes!

"I joined WCU 5 years ago and was promoted to Assistant Purchasing Manager in 2018. With over 20 years of purchasing experience, I have used a lot of programs, so I am very happy to be serving as a Functional Lead for Supplier Enablement. I enjoy traveling, hiking, and bicycling. Last year, I took the trip of a lifetime with my husband to visit our daughter, who is living in Germany. I love animals from growing up on a farm in central PA and we have 5 cats. SourcePoint has so many features and benefits that I know that it will assist the Purchasing Department to become more efficient so that more time may be spent negotiating contracts and services to better serve the University." - **Julie Martin, Supplier Enablement Lead**

"I joined Millersville University in 2005 and work in Purchasing and Construction. I am a proud mother of two young men and our entire family is into sports. In my free time, I enjoy golf, gardening, interior design, and trips to Sunset Beach. I'm serving as the Functional Lead for Sourcing & Contracts where we are working to streamline how we will handle sole sources, blueback contracts, outline agreements, and construction contracts in SourcePoint. I am excited that SourcePoint will enable our end users to have an easier experience for requisition entry and for finding product resources." - **Ruth Sheetz, Sourcing & Contracts Lead**

Be sure to reach out to say 'hello'! They'd love to hear from you. We look forward to introducing you to more of Team SourcePoint over the next few months! Stay tuned!

Important Training Update

ANNOUNCEMENT: Training dates have been rescheduled for late January 2021 due to a change to the project schedule.

What does this mean for you? All good things! Moving the Go-Live date means that we will have more time to get SourcePoint ready for use and have a longer ramp for training activities. It will also allow you to disconnect for Winter Break and not have to worry about jumping right into the new system as soon as you return.

For our colleagues who will be frequent SourcePoint users, we will be providing virtual classroom training opportunities in January to get you up to speed on how the system works and corresponding new business processes. All course offerings will involve hands-on simulations based on real-life scenarios.

Additionally, we will have guides and resources available in our SourcePoint Training Portal.

For individuals who are occasional SourcePoint users, we will have a library of easy-to-access job aids and resources to assist you when you are ready to create that first requisition or approve that first invoice.

Now that we have some flexibility in the schedule, we will be able to host even more open demonstrations of the system for those who would like a sneak peek. Check out the Open House Demo section below to register for our upcoming sessions!

Business Advocate Network Spotlight

Your local Business Advocates are hard at work making sure SourcePoint will work for you and your university. We have had phenomenal participation from across PASSHE, but we wanted to spotlight the contributions of a few of our Business Advocate Network all-stars!

Michelle Fatora & Jamie Carnahan, IUP: Michelle and Jamie are a dynamic duo who have been instrumental in helping to build SourcePoint user profiles. They truly understand the needs of the end users and have helped bring those stories to life.

Nicole Bobbert, WCU: Nicole is the question queen! She submitted a list of over 20 questions to the project team and has been a key player in our design workshops. She is thoughtful, inquisitive, and passionate about making sure we have a smooth transition to SourcePoint.

Thank you, **Michelle**, **Jamie**, and **Nicole**!

We look forward to spotlighting more Business Advocates in the future, so please pass along kudos via the Feedback Form to see your university represented!

For a list of Business Advocates and to find out who is representing your university, please click here.

Open House SourcePoint Demos

We are excited to begin showing off the months of hard work that have gone into building SourcePoint for PASSHE. Beginning this month and leading up to Go-Live we will host periodic 30-minute open demonstrations with the SourcePoint experts, giving you an opportunity to see the system in action and ask questions.

To register for sessions, please use the below links:

The **Guided Buying** demo is intended for occasional users. We will provide a look at the basic procurement process featuring a modern home page and simple search field for a user-friendly experience to purchase goods and services. However, all are welcome to attend!

Guided Buying (Session A), October 27th, 2020, 11am Eastern
Guided Buying (Session B), October 28th, 2020, 11am Eastern

The **Sourcing & Contracts** demo is intended for professional users and will focus on creating a contract from a sourcing project. We will provide an overview of an RFP and how to create a Contract Workspace directly linked to the award.

Sourcing & Contracts (Session A), November 4th, 2020, 10:30am Eastern
Sourcing & Contracts (Session B), November 5th, 2020, 1pm Eastern

Please only sign up for sessions you will be able to attend as registration is limited. We will record the demos for those unable to attend and post on the SourcePoint Portal.

SourcePoint Survey

Thank you to everyone who participated in the SourcePoint Survey last month! The quantitative and qualitative feedback we received will be critical in helping us build a system at truly meets the needs of the business. We will be sending out a follow up survey closer to Go-Live to collect additional feedback and to check in on how you are feeling about the implementation.

If you have questions, comments, concerns or want to get involved, please contact the **SourcePoint Change Management Lead, Carley Kramer** at cakramer@passhe.edu.

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