



Greetings from the Registrar's Office!

Welcome to all new and returning students! We hope you have had a great summer and a great start to your semester. Please feel free to visit our web site or contact us if you need assistance.

 **Please make note of these important upcoming dates!**

TUE SEP 01	W grade period begins. If course starts or ends outside of the regular Fall 2020 term (8/24-12/13), the withdrawal deadline will differ. Please contact the Registrar's Office for more information.
MON SEP 14*	Winter web schedule & other registration information available online
THU SEP 24	Applications for the master's degree (graduation) must be filed with Graduate Studies & Adult Learning.
MON SEP 28	Deadline to submit an Academic Program Change Request (major/minor add/drop) in time for Spring 2021 advisement. Any changes in major or minor submitted to the Registrar's office after this date will be processed effective the next major term (Fall or Spring) unless the student is graduating this term.
MON SEP 28	NEW ONLINE GRADUATION APPLICATION available to bachelor's degree candidates for Fall 2020 and Winter 2021.
WED SEP 30*	Registration for Winter 2021 begins at noon. Spring 2021 web schedule & other registration information available online
MON OCT 12	TAPs available to academic advisors for Spring 2021 registration
MON OCT 26	Graduation Application deadline for Undergraduate students for Fall 2020 or Winter 2021 bachelor's degree (applications must be submitted online by 11:59 pm)
FRI OCT 30	Last day to withdraw from a course & receive a W grade (withdrawal form must be submitted online by 11:59 pm)
TUE NOV 3	Graduate degree-seeking registration for Spring 2021 term
WED NOV 4	Graduate non-degree seeking registration for Spring 2021 term
THU - FRI NOV 05-13	Spring 2021 undergraduate registration. See Registration Guide and Appointment Schedule on the Registration Information page for details.
FRI NOV 20	Thanksgiving recess begins after last class. Students move out of Residence Halls
MON NOV 30	Thanksgiving recess ends at 7 am. Classes resume remotely
MON NOV 30*	Summer 2021 class schedules are available to view on web
TUE DEC 01	Deadline for making up a Summer 2020 & Spring 2020 incomplete grade for an undergraduate course
FRI DEC 04	Last instructional day (remote)
MON DEC 07	Reading day (no instruction)
MON DEC 07	Last day to change a pass/fail grade to a regular grade
MON DEC 07	Last day for graduate students to make up a Spring or Summer 2020 incomplete grade for a graduate course
MON DEC 07	Deadline for submitting graduate theses and grades for research reports to Graduate Studies & Adult Learning
TUE - FRI DEC 08-11	Evaluation period -- (Remote evaluations) Classes will meet during this period for regular instruction or for examinations
SUN DEC 13	Fall 2020 term ends.
WED DEC 16	Deadline (12MN) for faculty to submit final grades for Fall 2020
FRI DEC 18	Fall 2020 grades are available to students via MAX after 4:30pm Degree Audit (GPA/repeats) will be updated per fall grades.

M **For a complete Fall 2020 Academic Calendar, visit the Registrar's Office web site located [here](#).**

M **TAP Numbers available October 12th!**

If you are a currently registered undergraduate student and will be looking to register for Spring 2021 classes, you will NEED to obtain your TAP number from your academic adviser in order to register for Spring! Be sure to schedule an appointment to meet with your adviser on or after October 7th to obtain advisement and to get your TAP number *before* your appointment time in November (the registration appointment schedule will be available October 2nd)!

M **Withdrawing from a class**

The last day to withdraw from a Fall 2020 class is October 30th – an online [withdrawal card](#) needs to be completed by 4:30 PM on that day! Please note that any class that meets outside of the regular Fall 2020 term (8/24/20 through 12/13/20) will have different withdrawal deadline. Contact the Registrar's Office at 717-871-5005 for further details.

M **'Ville Schedule Builder**

Try the '[Ville Schedule Builder](#)'; a new web-based tool that will help you easily plan your class schedule. Whether you are an undergraduate or graduate student, you can select courses according to your preferences.

M **Winter Session Classes**

A complete listing of winter session courses will be available to [view online](#) on September 14th! You can register for Winter classes via MAX starting September 30th at Noon – just log in through the [myVILLE portal](#)!

M **Know your rights under FERPA!**

Are your parents entitled to know your grades? What information about you is considered to be "directory information" at MU? Learn more about your rights regarding your education records under the Family Educational Rights and Privacy Act (FERPA) on our web site ([here](#)).

M **Student Forms Center**

Looking to [change your Major](#) or [add a Minor](#)? See the new online [Academic Program Change request form](#)!

Do you need a [Transcript](#) or complete an authorization to [take a course for transfer credit](#)? All of these (and more) are available in the [Student Forms Center](#).

M **Get the most out of MAX**

Use the MAX student information system on the web to:

- Obtain enrollment verifications
- Update your address
- Check your Fall 2020 class schedule for meeting time/room/instructor
- Run a degree audit for your major
- View your grades and transfer credits

Log into the [myVILLE portal](#) to access MAX!

M **Transfer Credit for Summer Courses:**

If you had approval to take courses at another college this summer, have an official transcript sent to the Registrar's Office so the credits can be recorded on your MU record. Note that an [Authorization for the Transfer of Credit](#) form MUST be completed before you take a course at another institution.