



Millersville University

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MEMORANDUM

TO: University Community

FROM: Vilas A. Prabhu, Ph.D., M.B.A.
Provost and Vice President
for Academic Affairs

DATE: September 25, 2020

RE: **RETIREMENT CONGRATULATIONS TO MRS. MARIE ZUFELT**

I and my colleagues in the Provost's Office will miss Mrs. Marie Zufelt, who has served with distinction for over 31 years in a variety of key administrative positions. Marie joined Millersville University in April 1989, and since that time her skill, attention to detail and wide-ranging knowledge of campus operations have been noteworthy in every role she has undertaken. Marie's expertise has aided numerous administrative and staff search committees in bringing their searches to successful conclusions. Her key role coordinating all aspects of the University's New Faculty Orientation program has meant that Marie is often the first on-campus person many of our new faculty get to know. As a result, she has been a knowledgeable informal mentor to generations of new faculty. Marie has overseen dozens of student workers in the Provost's Office through the years; she has also supported students through the difficult processes of academic appeals and academic honesty proceedings. Each spring, Marie has capably overseen the update and production of the undergraduate catalog, while making this complex undertaking as easy as possible for the faculty and staff reviewers. Marie will be missed by many.

Dr. James Delle, her current supervisor, and I would like to express our deep appreciation to Marie for the work that she has done since 2003 to support the academic administration function of the Provost's Office. In the performance of her work, Marie exemplifies all of our EPPiC values, particularly Professionalism, Integrity and Compassion.

Today is Marie's last day on campus. I encourage everyone to reach out to her electronically to share your best wishes. You may also drop off your card in the card basket in the elevator lobby on second floor Lyle Hall by noon. We wish Marie a fulfilling, long and happy retirement to spend with her friends, family and grandchildren.