

Dear MU Community,

The Millersville University COVID Incident Management Team (IMT), with the safety of campus at the forefront, has developed protocols for reporting cases to the campus community.

Three documents have been placed on the COVID Updates webpage to download, print and use as a reference. These are easy-to-read visual flowcharts.

- [Can I go into my Field Placement/Internship?](#)
- [COVID Response Protocol](#)
- [COVID-19 Positive Report from Student or Faculty member in F2F course or Staff member working with others](#)

The IMT worked with personnel from divisions across campus to ensure that all protocols, precautions and procedures are properly in place to make our campus as safe as possible.

Our facilities and housekeeping staff have been following disinfecting and cleaning procedures as recommended by the CDC, with cleaning occurring on a daily basis. All of our faculty, staff and students are practicing proper social distancing and wearing their face masks – thank you! Over the summer, our campus was carefully analyzed to make sure that operations and classes can continue while following all of the proper safety protocols and recommendations.

#### **What do we need from you?**

- Every day each of us should complete the COVID screening on the LIVESAFE app. If you answer any of the questions “yes” when completing your daily health check, do not report to work or class. Many of the symptoms of COVID-19 infection match closely with those from seasonal allergies or the common cold.
- If you feel sick or unwell, avoid coming to campus. This will ensure the safety of our campus.
- Always wear a mask and follow the recommended social distancing guidelines. If a student has symptoms, they should contact health services. If a staff or faculty member has symptoms, they should report to their dean or supervisor, in addition to contacting their primary healthcare provider immediately.

#### **Questions?**

- Email us at [reportcovid@millersville.edu](mailto:reportcovid@millersville.edu).

The IMT is notified of [positive cases](#) and has a system in place to make all the necessary and required contacts and notifications including follow-up actions and procedures.

To our students, faculty and staff we want to say “Thank you” for doing the right things. We also want to remind everyone that we need you to accept the responsibility of doing the right things and following our EPPIIC values to ensure that we are able to continue the semester in a safe environment.

Warm regards,

Your Incident Management Team

