

# **Student Employment Opportunity**

## **The Office of Undergraduate Admissions**

The Office of Undergraduate Admissions is looking for students to join their team and serve as On-Campus Tour Guides! These students will be responsible for representing Millersville University during our daily tours, as well as at major events, including Open Houses, the Admitted Student Expo and any other Undergraduate Admissions Events. Students can also serve as front desk greeters, phone operators and assist in other daily operations that are essential to the office.

### **Qualifications:**

- Current undergraduate student in good academic standing, with at least at 2.0 GPA
- Full or part-time student with the intention to remain a student at MU for the upcoming academic year
- Willingness to learn and be trained in multiple areas of the Office of Undergraduate Admissions
- Ability to effectively and positively represent Millersville University
- Flexibility to work multiple days a week, with occasional weekends

**Starting Rate:** \$9.50

**Contact:** Liz Wieller – [ewieller@millersville.edu](mailto:ewieller@millersville.edu)

**Apply Here:** [Student Employment Application](#)

Looking for students with the ability to work on-campus for the Fall 2020 semester but will have opportunities for virtual work as well. Interviews will begin immediately via Zoom.