

Last week, all staff, with the exception of faculty, received an email communication regarding an **Enhanced Sick Leave Payout (ESLP) Program**, which will provide eligible staff the opportunity to receive an **increased sick leave payout**, if they submit a letter of intent to retire on or before June 26, 2020, with an effective date of retirement on or before September 25, 2020.

This email is to advise you that **Zoom sessions** have been scheduled for **Tuesday May 19 for each group** to discuss the ESLP program, and other information concerning the retirement process. If you are considering retirement, the information shared during this session may help address any questions you have. If you are unable to attend the scheduled Zoom session, it will be recorded and made available for you to review at your convenience. Session times are as follows:

- 8:30-9:30 – Non-represented (management) Employees
- 10:00-11:00 – SCUPA/SPFPA/POA/OPEIU
- 11:30-12:30 – AFSCME
- 2:00-3:00 - Coaches

Yesterday each staff member received an email with the Zoom link (and phone number, for those who do not have computer access) for their meeting. If you did not receive the email please email [human.resources@millersville.edu](mailto:human.resources@millersville.edu) and we will provide you with the Zoom link.