

MEMORANDUM

TO: University Community

FROM: Vilas A. Prabhu, Ph.D., M.B.A.
Provost and Vice President
for Academic Affairs

DATE: March 25, 2020

SUBJECT: **GLORIA DAO'S RETIREMENT RECEPTION DELAYED**

Due to the restrictions we are currently under in response to the coronavirus pandemic, we must delay the retirement reception for Ms. Gloria Tran Dao that was originally planned for the afternoon of Wednesday, March 25, 2020.

Ms. Dao has served in the Office of the Provost with distinction, professionalism and dedication for over 30 years for four different provosts (Dr. Benjamin Taggie, Dr. Francine McNairy, interim Dr. Edward Shane and myself). As the primary contact point between the Provost's Office and the Millersville University community, the State System of Higher Education and other external stakeholders, she will be missed by many.

I would like to express my heartfelt appreciation to Gloria for the work that she has done for more than three decades to ensure that the work of each of the four provosts she has supported has been performed with the highest degree of professionalism and integrity, and on schedule. With the many priorities that the Office of the Provost handles daily, that is a significant accomplishment.

Gloria's official last day is March 31, 2020. I encourage you to reach out to her electronically to share your best wishes for her upcoming retirement. The Office of the Provost will arrange for a campus recognition celebration for her in future.