



MEMO TO: University Administration, Faculty and Staff
FROM: Commencement Committee
SUBJECT: **May Commencement 2020 and Related Information**
College of Graduate Studies & Adult Learning Commencement
Undergraduate Commencement

You are cordially invited to attend the Spring Commencement exercises at Millersville University. The College of Graduate Studies & Adult Learning Commencement will be held on **Friday, May 8, 2020, at 6:30 p.m.** for those receiving their doctoral or master's degrees.

The Undergraduate Commencement will be held on **Saturday, May 9, 2020, at 9:30 a.m., on Chryst Field at Biemesderfer Stadium.**

Rehearsal will be held on **Thursday, May 7 at 4:00 p.m. in Pucillo Gymnasium** for those participating in either or both ceremonies.

Regalia

Please place your orders for regalia with Darlene Hunsburger at the University Store. If purchasing regalia, order must be placed by **March 2.**

Rental orders must be placed by **March 27.**

Darlene's contact information: 871.7610; dhunsberger@ssi.millersville.edu.

She will contact you when your order arrives.

University Store hours:

Monday-Thursday	8:30 a.m.-7:00 p.m.
Friday	8:30 a.m.-5:00 p.m.
Saturday	9:00 a.m.-2:00 p.m.

Rental Fees:

Doctoral Unit (velvet tam, gold metallic tassel, gown and hood)	\$72.00
Doctoral Unit (gown, hood, without tam and tassel)	\$62.00
Doctoral: hood only	\$29.00
Doctoral: tam only	\$25.00
Master Unit (cap, gown, hood, tassel)	\$56.00
Bachelor Unit (cap, gown, hood, tassel)	\$54.00

Participation

Kindly respond no later than **April 24** directly to **Office of University Events (871.5926; special.events@millersville.edu)** with the following specific information:

- Your attendance plans to process in regalia so that appropriate seating arrangements may be made for you at either or both ceremonies; please indicate at which ceremony (or both) you will be processing:
Graduate ceremony AND/OR Undergraduate ceremony.
Please include the college you will be representing.
- **PLEASE NOTE:** In an attempt to accommodate everyone for seating at Commencement, those who have not registered by **April 24** to process with the faculty are not guaranteed field seating.
- As a member of the processional, you will NOT need a ticket.
Tickets for the indoor undergraduate ceremonies (in case of inclement weather) for all non-robing faculty, staff and guests are available on a space available basis at the SMC ticket window until May 1. There are no tickets needed for the Graduate Commencement ceremony. Further information about the inclement weather plan will be posted on the Commencement website.

****Please note that due to turf/field requirements on Chryst Field in Biemesderfer Stadium, everyone (including students) walking onto the field and/or onto the platform MUST wear flat-soled shoes (no heels) for the processional and ceremony.**

Those who have responded to the **Office of University Events** by April 24 with their plans to process will be provided with additional details regarding Commencement in early May.