

Millersville University

CENTER FOR ACADEMIC EXCELLENCE

IT Session: Using Office 365 for digital storage and organization of materials

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Online Programs & Dr. Oliver Dreon, Director,
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April 9, 2019

Tuesday Common Hour (12:05 – 1:10 PM)

McNairy 502

Office 365 offers a host of options for storing and organizing a variety of content. In preparation for the transition to digital processes for promotion and tenure, this session will discuss ways that faculty can use Office 365 to organize their resources.

NOTE: Session repeats on April 30, May 1 and May 2

If you have any questions about events,
check out the CAE website at www.millersville.edu/cae
or email oliver.dreon@millersville.edu.