

## **Check Delivery – Pay date December 21, 2018**

If you are in the habit of receiving a physical check and not direct deposit, the check for Friday, December 21<sup>st</sup> for Faculty, Staff, and Students will be mailed directly to the address on file with the Payroll Office.

If you have direct deposit you will may view your paystub by logging into ESS > Employ Self-Service tab > Online Pay Statement.

Feel free to contact the Payroll Office at x4239 with any questions.