Give Yourself the Gift of Personal and Professional Growth this Holiday Season

PASSHE Academy offers webinars, teleseminars and email campaigns free to faculty and staff members and accessible at your convenience.

Our December programming offers several great opportunities to develop your professional talent while also taking care of yourself during this busy holiday season. Below is a list of programs available:

- Business Writing Skill Development
- Strategies for Becoming a Better Conversationalist
- Top 10 Productivity Hacks
- Crushing Performance Management Myths
- Developing Good Judgement with Michael Boyes
- De-stressing the Holidays
- Get Organized from the Inside Out
- How to Raise a Healthier Family

A registration link is provided within each program description below. If you are interested in accessing a program offered on a date that has already passed, please contact me.

Additionally, your feedback regarding future programming is needed! Please contact me to discuss training needs and interests for you and/or your team.

Thank you, and best wishes for magical holiday season!

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Never stop learning, because life never stops teaching.
Over 90% of programs offered can be accessed 24/7 from the distribution date. **CLICK** to register online or call (610)738-0476 or email orgdev@wcupa.edu.

**COMMUNICATION ENRICHMENT**

**Optimal Business Writing Skills** *(Pre-recorded Webinar)*

*December 4:* Learn to identify the “pitfalls” of business writing and explore how to get started in the writing process. **CLICK** to register for this 20 minute video.

**Strategies for Becoming a Better Conversationalist** *(Pre-recorded teleseminar)*

*December 13:* Michael Hyatt, CEO of Intentional Leadership, talks to us about the art of conversational ping pong. Learn five strategies to become a better conversationalist both in your professional and personal life. **CLICK** to register and gain access to this 30 minute audio.

**PRODUCTIVITY ENRICHMENT**

**Top Ten Productivity Hacks** *(Pre-recorded Teleseminar)*

*December 11:* Michael Hyatt, CEO of Intentional Leadership, speaks about his top ten productivity hacks and how they can make you not only more efficient, but more effective. **CLICK** to register for this 40 minute teleseminar.
LEADERSHIP ENRICHMENT

Crushing Performance Management Myths *(Pre-recorded Teleseminar)*

**December 12:** Learn how to maximize performance evaluation resources and processes by dispelling its myths. Uncovering the truths can result in a culture of high level performance through strategic alignment, effective communication, coaching, and self-assessment. [CLICK](#) to register for this 35 minute teleseminar.

Developing Good Judgment with Michael Boyes *(Pre-recorded Webinar)*

**December 14:** In this two part video series, Michael Boyes of Credo Consulting helps viewers to understand the intuitive decision making process; know when and how to rely on intuition; and apply techniques for building intuitive decision making capacity. [CLICK](#) to register for these 30-40 minute webinars.

PERSONAL ENRICHMENT

De-Stressing the Holidays *(Pre-recorded Teleseminar)*

**December 7:** Listen to insights and strategies to simplify the holidays and manage the anxiety that often comes with it—Including tips that will help you throughout the year. [CLICK](#) to register and gain access this 30 minute teleseminar.

Get Organized From the Inside Out *(Pre-recorded Webinar)*

**December 10:** In this 20 minute pre-recorded video, become empowered to identify, examine, and confront roadblocks to getting and keeping your space organized. Gain a foolproof method and action plan for customizing space to reflect who you are and what is important to you. [CLICK](#) to register.

WELLNESS ENRICHMENT

How to Raise a Healthier Family *(Pre-recorded Webinar)*

**December 5:** In this webinar, you'll find out how to master the keys to healthier family and learn how to get started on your family's journey to health and wellness. [CLICK](#) to register for this 20 minute video.

The WCU Office of Training and Organizational Development offers these programs and much more. We also provide just-in-time communications via social media. [LIKE](#) us on Facebook. [JOIN](#) us on LinkedIn.