

# Give Yourself the Gift of Personal and Professional Growth this Holiday Season

PASSHE Academy offers webinars, teleseminars and email campaigns **free** to faculty and staff members and accessible **at your convenience**.

Our December programming offers several great opportunities to develop your professional talent while also taking care of yourself during this busy holiday season. Below is a list of programs available:

- ❖ **Business Writing Skill Development**
- ❖ **Strategies for Becoming a Better Conversationalist**
- ❖ **Top 10 Productivity Hacks**
- ❖ **Crushing Performance Management Myths**
- ❖ **Developing Good Judgement with Michael Boyes**
- ❖ **De-stressing the Holidays**
- ❖ **Get Organized from the Inside Out**
- ❖ **How to Raise a Healthier Family**

A registration link is provided within each program description below. If you are interested in accessing a program offered on a date that has already passed, please contact me.

Additionally, your feedback regarding future programming is needed! Please contact me to discuss training needs and interests for you and/or your team.

Thank you, and best wishes for magical holiday season!

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*Never stop learning, because life never stops teaching.*



## EDUCATE ENRICH EMPOWER

Professional Development Opportunities December 2018

Over 90 % of programs offered can be accessed 24/7 from the distribution date.

[CLICK](#) to register online or call (610)738-0476 or email [orgdev@wcupa.edu](mailto:orgdev@wcupa.edu).

### COMMUNICATION ENRICHMENT



#### **Optimal Business Writing Skills** *(Pre-recorded Webinar)*

**December 4:** Learn to identify the "pitfalls" of business writing and explore how to get started in the writing process. [CLICK](#) to register for this 20 minute video.



#### **Strategies for Becoming a Better Conversationalist**

*(Pre-recorded teleseminar)*

**December 13:** Michael Hyatt, CEO of Intentional Leadership, talks to us about the art of conversational ping pong. Learn five strategies to become a better conversationalist both in your professional and personal life. [CLICK](#) to register and gain access to this 30 minute audio.

### PRODUCTIVITY ENRICHMENT

#### **Top Ten Productivity Hacks** *(Pre-recorded Teleseminar)*

**December 11:** Michael Hyatt, CEO of Intentional Leadership, speaks about his top ten productivity hacks and how they can make you not only more efficient, but more effective. [CLICK](#) to register for this 40 minute teleseminar.



## LEADERSHIP ENRICHMENT

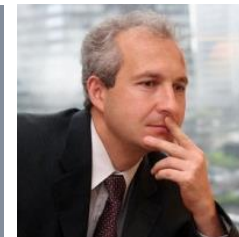


### **Crushing Performance Management Myths** *(Pre-recorded Teleseminar)*

**December 12:** Learn how to maximize performance evaluation resources and processes by dispelling its myths. Uncovering the truths can result in a culture of high level performance through strategic alignment, effective communication, coaching, and self-assessment. [CLICK](#) to register for this 35 minute teleseminar.

### **Developing Good Judgment with Michael Boyes** *(Pre-recorded Webinar)*

**December 14:** In this two part video series, Michael Boyes of Credo Consulting helps viewers to understand the intuitive decision making process; know when and how to rely on intuition; and apply techniques for building intuitive decision making capacity. [CLICK](#) to register for these 30-40 minute webinars.



## PERSONAL ENRICHMENT



### **De-Stressing the Holidays** *(Pre-recorded Teleseminar)*

**December 7:** Listen to insights and strategies to simplify the holidays and manage the anxiety that often comes with it-Including tips that will help you throughout the year. [CLICK](#) to register and gain access this 30 minute teleseminar.

### **Get Organized From the Inside Out** *(Pre-recorded Webinar)*

**December 10:** In this 20 minute pre-recorded video, become empowered to identify, examine, and confront roadblocks to getting and keeping your space organized. Gain a foolproof method and action plan for customizing space to reflect who you are and what is important to you. [CLICK](#) to register.



## WELLNESS ENRICHMENT



### **How to Raise a Healthier Family** *(Pre-recorded Webinar)*

**December 5:** In this webinar, you'll find out how to master the keys to healthier family and learn how to get started on your family's journey to health and wellness. [CLICK](#) to register for this 20 minute video.

The WCU Office of Training and Organizational Development offers these programs and much more. We also provide just-in-time communications via social media.

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