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Important information regarding Office 365 mailbox migrations for Faculty and Staff

All Millersville University email accounts are going to be migrated to Microsoft Office 365 from 12/20 to 1/1. Within Office 365 you will be able to seamlessly schedule meetings, create and share documents, and collaborate within one secure and consistent platform. In addition, your mailbox size will increase to 50 GB and you will have access to the latest version of Outlook online.

Mailboxes will be migrated during evening and early morning hours to avoid service disruptions. After your mailbox has been migrated, you may be directed to login to Office 365 when you attempt to open Outlook. You will be prompted to enter your full Millersville University email address and password. The email interface will have been upgraded and will look a bit different.

If you have trouble logging into email, please contact the Help Desk at 717-871-7777 for assistance.

For more information about Office 365 email, please see our informative wiki:

<https://wiki.millersville.edu/display/ittac/How+to+use+your+New+Email+within+Office+365>

—FOOTER—

Protect your identity - never provide your username and or password in response to an email telling you that they are needed. If you suspect an email is a phishing attempt, send it to [help.desk@millersville.edu](mailto:help.desk@millersville.edu) for verification.