

# MEMORANDUM

**To:** University Community

**From:** Patrick Weidinger, Director Environmental Health and Safety

**Date:** September 24, 2018

**Re:** Fall Semester Academic & Administration Building Fire Drills

The semi-annual academic & administration building fire drills will be conducted **October 22 - 26, 2018**.

If there is a particular day or time that you want us to avoid (so as not to interrupt scheduled meetings, examinations, seminars, etc.) please call me at 871-4240 or email me at [patrick.weidinger@millersville.edu](mailto:patrick.weidinger@millersville.edu). All I need is the building name, the date, and time of the meeting, examination, seminar, etc. I will be sure to avoid the building at that time.