



*Millersville University*  
*Department of Athletics*

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**Game Management Positions:**

**Job Description:** The Game Management Staff is an essential part of every athletic event at Millersville University. The responsibilities of the Game Management Staff include, but are not limited to: game clock, scoreboard operation, ball retrievers, penalty box/statistician supervision, field preparation, assembly, video personnel, parking lot monitor. Office/ Equipment Room work may also be available.

**Job Purpose:** Assist with athletic game management duties.

**Job duties and responsibilities:** Assist with in-game statistical maintenance for home contests; game set-up and break down; scoreboard operation; serve as crowd control; support staff for select sporting events (i.e. ball person for men's and women's soccer, field hockey, volleyball, baseball, and softball, requires standing and ability to be mobile); aid in-game officials with limited officiating duties (i.e. Women's volleyball line judging).

**Job Qualifications:** Must be dependable and responsible. Applicant must be available to work nights and weekends. Applicant must have the ability to lift 25 pounds. Flexible work schedule - contests and events are held late in the afternoons and into the evenings, as well as weekends. Positive attitude and assertiveness are a must, as well as the ability to communicate effectively with staff, coaches, and students.

In 2014 the Pennsylvania Legislature passed, and the Governor signed, legislation requiring expanded clearance checks for student workers at Millersville University. Effective December 31, 2014, student workers are required to obtain three Pennsylvania clearances listed below:

Criminal Background Check (Act 34)  
Child Abuse History Clearance (Act 151) and  
FBI Federal Criminal History-Fingerprinting (Act 114)

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**If interested and/or questions contact:**

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