

MEMORANDUM

FROM: Vilas A. Prabhu
Provost and Vice President
for Academic Affairs

TO: Faculty and Staff

DATE: November 20, 2017

RE: **Retirement Reception for Dr. Dennis B. Downey: December 7, 2017**

You are cordially invited to a retirement reception honoring Dr. Dennis B. Downey, Professor of History, for his leadership and service as Director of the Millersville University Honors College. Dr. Downey will be retiring in December 2017, after 35+ years of distinguished service to Millersville University and the surrounding community. He served as Director of the University Honors College for 11 years, from August 2006 through August 2017.

This reception will be held Thursday, December 7, 2017, from 4:00-5:30 p.m., in the Ford Atrium of McComsey Hall on the Millersville University campus. I hope that you will join us.

Please **respond by Thursday, November 30** to indicate your attendance plans by calling 717-871-7552 or via email to Barbara.Erdman@millersville.edu.