

The <u>Family Education Rights and Privacy Act affords eligible students certain rights</u> with respect to their education records. You are an eligible student if you are 18 years of age or older, or attend a post-secondary institution.

Under FERPA:

- You have the right to inspect and review your education records within 45 days after Millersville receives a request. This could include records held by the Registrar or another academic department.
- You have the right to amend a record that you believe is inaccurate, misleading, or otherwise in violation of your privacy rights.
- You have the right to restrict Millersville from releasing any personally identifiable information, except when allowed by FERPA exception to another school official with a legitimate educational interest.
- You have the right to file a complaint with the US Department of Education if you feel that any representative of Millersville University has failed to comply with the requirements of FERPA.

FERPA does permit the disclosure of personally identifiable information without student consent in some situations. These include requests by school officials with legitimate educational interest, contractors, other outsourced individuals, and government authorities. Disclosures can also be made to accrediting agencies, sources of school funding and in some cases the student's parents.

Learn more about your rights regarding your education records under the Family Educational Rights and Privacy Act (FERPA) on the Registrar's web site here: Millersville University FERPA policy,

Find out:

*What information about you is considered to be "directory information" at MU?

*Do my parents or other family members have access to my educational records?

Know your rights under FERPA!