

# Paid Internship Opportunity for All Majors



Seeking interns for **Spring 2018** to edit and publish the annual digital conference proceedings journal (<https://mimcpj.com/>) connected to the Made in Millersville Conference.

## Job Description:

Interns will gain hands-on experience with the entire publication process and learn all facets of publishing--from selecting manuscripts to uploading final, published products.

- work approx. 10 hours/wk. at \$8.65/hr.
- meet in teams and with intern coordinators on weekly basis
- work directly with authors
- present publication at the Made in Millersville Conference

## Necessary Qualifications:

- Sophomore, Junior, or Senior interested in publishing, editing, graphic design, and/or public relations
- Project management skills
- Ability to work independently and collaboratively in a multidisciplinary setting and meet deadlines
- Excellent verbal and written communication skills
- Organized and detail-oriented; creative and flexible
- Willingness to learn new skills and technologies

## To apply:

Email current resume and cover letter (1-2 paragraphs explaining interest in internship) **by** **November 6, 2017** to the following:

- Tatiana Pashkova-Balkenhol: [Tatiana.Pashkova-Balkenhol@Millersville.Edu](mailto:Tatiana.Pashkova-Balkenhol@Millersville.Edu)
- Kerrie Farkas: [Kerrie.Farkas@Millersville.Edu](mailto:Kerrie.Farkas@Millersville.Edu)