

Did you know that effective communication may be the largest single factor in determining success? While knowledge and skills are important, the business world is made up of people - and they're listening. Join **Stuart Jeffcoat, proud Millersville University alum and Chief Operations Officer at Burgard Design LLC**, for this series of timely topics. Learn how to quickly identify and adapt to each person's communication style. Get the tools to diagnose stressful situations and emerge honorable with your reputation intact. Discover how and when to end professional relationships while empowering yourself and others. Participants who attend all 3 workshops will receive the **Dialogues for Emerging Professionals Certificate** from **Millersville's Corporate University**.



Questions? Contact hope.schmids@millersville.edu or 717-871-7642.

Dialogues for Emerging Professionals Certificate

Full Series

No cost to students. Enter promo code STUDENT.
All Located at The Ware Center

Navigating Integrity in the 21st Century Workplace

Wednesday, October 11, 2017, 3:30 to 5:00PM

Session 1

Understanding Your Communications Style

Wednesday, October 18, 2017, 3:30 to 5:00PM

Session 2

A Graceful Exit – Closing Professional Relationships with Tact and Empowerment

Wednesday, November 1, 2017, 3:30 to 5:00PM

Session 3