

## Reminder from the Registrar's Office

Deadline to withdraw from a spring course is THIS FRIDAY!

The deadline to drop a spring course and receive a notation of "W" on your records is Friday April 6 at 4:30 pm. You must bring a signed withdrawal card to the Registrar's Office. Plan accordingly, as department offices may have varied hours and faculty members may not have Friday office hours.

Check your schedule and grades in MAX. If a course is still on your spring schedule as "registered," you will receive a grade for that course. If you have stopped attending a course and have not yet filled out a withdrawal card, your instructor may have already reported you for non-attendance to the Registrar's Office. Students who have been reported for non-attendance without properly withdrawing will be assigned a grade of "Z"-failure for non-attendance. Grades of Z are calculated in the cumulative GPA and carry the same effect as an "F". If you see a grade of Z on your spring record, you can still withdraw from the course up to Friday April 6 at 4:30 and have this Z removed.

If you have any questions about being reported for non-attendance, please contact your instructor.