

ATTENTION FACULTY

Spring 2018

The Faculty Grants Committee is now soliciting proposals in the following categories:

- Research
- Publication
- Travel to Present (Single and Group Proposals)
- Special Academic Activities
- Overseas Travel to Present and Overseas Special Academic Activities

Spring Cycle: Jan. 1 –May 31, 2018

Submission Deadline: March 1, 2018

Applications

- Application forms and instructions are available on the Faculty Grants website:
<http://www.millersville.edu/facgrant/>
- **All application materials for each proposal must be submitted in a single PDF file by email to faculty.grants@millersville.edu by 5:00 pm, Thursday, March 1, 2018.**
--An acknowledgement email will be sent to you upon receipt of your application.
- **Requests for extensions will not be honored and late applications will not be accepted.**

Important Information

- Past grant recipients have one year from the date they received their grant to submit final reports. Travel-to-Present and Special Academic Activities grant recipients do not have to file a final report.
- It is permissible to apply one cycle in advance for activities (e.g., apply in the Spring for a Summer cycle activity). It is not permissible, however, to apply retroactively (e.g., you may not apply in the Spring to fund activities that took place in the Fall cycle).
- Research grants that involve the use of human subjects must include a copy of the “Human Subjects Review Protocol Form” or a copy of a “Request for IRB Protocol Number for Pending Research Form” with the grant application. These forms are located on the Institutional Review Board website: <http://www.millersville.edu/spra/irb/index.php>
- Released-Time applications are only accepted in the fall semester.
- Faculty are encouraged to submit research proposals that support our strategy to “lead in the development and adoption of experiential and innovative strategies that enhance student learning.”

Contact

If you have any questions, please contact the committee chair:

Sarah Brooks

Phone: (717) 871-4872

Email: faculty.grants@millersville.edu