

September 7, 2017

Dear Millersville University Students,

I hope your first week of classes has gone well and that you have begun establishing a pattern for successfully completing your coursework and assignments for the semester. Some ways you can enhance your success this semester include:

- a. Prepare for, attend, and be engaged in your classes.
- b. Establish a study routine (times, locations, and student partners as appropriate).
- c. Do not miss deadlines and manage your time effectively.
- d. Visit with your faculty during their office hours.
- e. Work hard, but more importantly, study efficiently.
- f. Attend, and be prepared for, tutoring sessions. You can find out more about tutoring, time management, study and notetaking skills by visiting the Office of Learning Services at <http://www.millersville.edu/tutoringcenter/individualgroup.php>.
- g. Engage in extra-curricular and co-curricular activities such as clubs, professional associations, intramural sports, civic engagement, community service, etc.
- h. Make healthy lifestyle choices.
- i. Embrace being challenged and be willing to step outside your comfort zone.

If you are not sure where to seek assistance, please visit your College Dean. Contact information is given below:

**College of Arts, Humanities and Social Sciences** (McComsey Hall)

Dr. Diane Z. Umble, Dean

Phone: 717-871-7160 – Email: [diane.umble@millersville.edu](mailto:diane.umble@millersville.edu)

**College of Education and Human Services** (Stayer Hall)

Dr. George P. Drake, Dean

Phone: 717-871-7333 – Email: [george.drake@millersville.edu](mailto:george.drake@millersville.edu)

**College of Science and Technology** (Caputo Hall)

Dr. Mike Jackson, Dean

Phone: 717-871-4292 – Email: [michael.jackson@millersville.edu](mailto:michael.jackson@millersville.edu)

Please remember that you are not alone. There are a variety of services across the University that can help facilitate your success, from tutoring, your instructors, faculty advisors, the [Office of Academic Advisement & Student Development](#), the [Office of Learning Services](#), and the [Center for Counseling & Human Development](#) – to name just a few. Please be sure to seek out this assistance early and don't be afraid to ask for help. Our goal is to help you succeed and you are the critical element in accomplishing this. I wish all of you the best of luck this semester. Together Strong!

Sincerely,

*Vilas A. Prabhu*

Vilas A. Prabhu, Ph.D., M.B.A.  
Provost and Vice President  
for Academic Affairs